

## **Declaration of Candidacy Information for Upcoming Election**

By: Carol Virden, MMC, City Clerk/Treasurer

If you are a citizen currently residing in the City of Ruidoso Downs and are interested in becoming an at large candidate for the City Councilors (two positions are open) for the City of Ruidoso Downs. Election Day is March 2, 2010. As a potential Candidate, there are things you need to know concerning the election process, your rights/responsibilities and the responsibilities of the City Clerk.

### ***When do I file for office?***

January 5, 2010 is the date, Tuesday, between the hours of 8:00 A.M. and 5:00 P.M. This is the only date and time the city clerk can accept a declaration of candidacy for a candidate.

All candidates must file the following documents:

1. A Declaration of Candidacy for; **AND**
2. A Certified copy of the candidate's current affidavit of voter registration on file with the Lincoln County Clerk which has been certified on a date not earlier than adoption of the election resolution (November 23, 2009).

The Declaration of Candidacy form is provided with this information packet and must be used for filing. Only this form will be accepted. Please read through the form and understand the requirements of the information you need to provide. Your signature is required to be notarized. There will be a notary available for your signature in the City Clerk's Office, if you need one.

The Affidavit of voter registration must show the address as a street address, not a post office box. Certifications of voter registration may be obtained from the Lincoln County Clerk, PO Box 338, Carrizozo, New Mexico. You may call the County Clerk Bureau of Elections at 575-648-2394 or 1-800-687-2705.

If you are unable to personally appear on January 5, 2010, an Affidavit Authorizing Filing of Declaration of Candidacy is also available. This provides an authorized representative for you during the election process. An authorized representative acts for the official candidate in any part of the election process that requires or permits a candidate to appear. This form is required to be notarized. You, as the candidate, must sign your Declaration of Candidacy, the representative may not.

Also remember that when the Declaration of Candidacy is filed in the office of the City Clerk, it becomes a public record.