

Permit Number \_\_\_\_\_

Date Issued: \_\_\_\_\_

## MANUFACTURED HOME PLACEMENT PERMIT

**Placement of Mobile Home:**     Property Owned     Property Leased     Mobile Home Park

Mobile Home Park: \_\_\_\_\_

Address: \_\_\_\_\_ Space # \_\_\_\_\_

**PROPERTY OWNER INFORMATION:**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Property Address \_\_\_\_\_

Property Owner's Signature (Required) \_\_\_\_\_

**MANUFACTURED HOME INFORMATION:**     Residence     Commercial  
Hook-up to City Water  yes  no                      Hook-up to City Sewer  yes  no

Name of Owner \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing Address (i.e. PO Box) \_\_\_\_\_

Make/Model \_\_\_\_\_

Year \_\_\_\_\_ Size \_\_\_\_\_ Color \_\_\_\_\_ #Bedrooms \_\_\_\_\_

- Required Documents:     Site Plan for foundation and structures prior to placement or construction.  
                                   Current Tax Release form for tax assessor (used mobile home)  
                                   Copy of State Blocking Permit and State Foundation Permit (if applicable)  
FEE    **\$25.00**                Photographs of all exterior sides unless available for pre delivery inspection

I have read and will comply with the attached Manufactured Housing Regulations-Chapter 152, the skirting standards for manufactured homes and I will follow State Manufactured Housing installation requirements Title 14 Chapter 12 Part 5. Permanent foundations require a New Mexico State Permit.

Initial \_\_\_\_\_

Minimum Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

All manufactured or mobile homes must be anchored in a suitable manner.

Certificate of Zoning Compliance \_\_\_\_\_ Zone \_\_\_\_\_ Date \_\_\_\_\_

Elevation Certificate Required: \_\_\_ Yes \_\_\_ No

Floodplain Approval \_\_\_\_\_ Date \_\_\_\_\_

All manufactured and mobile homes must be in habitable condition prior to placement within the City of Ruidoso Downs. Pre delivery inspections are required. Detailed pictures will be required if an inspection is unavailable due to distance.

___ Lavatories complete and operable	___ No holes in ceiling, roof, and/or floors
___ Furnace complete and operable	___ No missing doors or windows
___ Water heater installed and operable	___ Electric service complete and operable

I hereby acknowledge that I have read and understand this application and state that all the above is correct and agree to comply with all city ordinances and state laws regulating manufactured home placement

NOTICE: All fees must be paid before beginning the work covered by this permit. All departments must sign off before placement may begin.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Prior to issuing any Manufactured Home Placement Permit, the Public Works Department must perform an inspection of the property to verify that all underground utility lines including water and sewer, as well as any easements both utility and drainage are not covered or blocked by the proposed development.

Water Available Y \_\_\_ N \_\_\_

Sewer Available Y \_\_\_ N \_\_\_

Public Works \_\_\_\_\_

Approved Y \_\_\_ N \_\_\_

**Do NOT forget to call before you dig! Dial 811**

**SITE DEVELOPMENT PLAN REQUIRED- SEE ATTACHED**